

**SELECTION AND MEMBER SERVICES COMMITTEE**

**Wednesday, 15th November, 2017**

**2.00 pm**

**Darent Room, Sessions House, County Hall, Maidstone**







## AGENDA

### SELECTION AND MEMBER SERVICES COMMITTEE

**Wednesday, 15 November 2017, at 2.00 pm**  
**Darent Room, Sessions House, County**  
**Hall, Maidstone**

Ask for: **Andrew Tait**  
Telephone: **03000 416749**

*Tea/Coffee will be available 15 minutes before the start of the meeting*

#### **Membership (x)**

- Conservative (x): Mrs A D Allen, MBE (Chairman), Mr P B Carter, CBE,  
Mr M C Dance, Mr E E C Hotson, Mr J D Simmonds, MBE and  
Mr B J Sweetland
- Liberal Democrat (1): Mrs T Dean, MBE
- Labour (1) Mr D Farrell

#### **Webcasting Notice**

Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site or by any member of the public or press present. The Chairman will confirm if all or part of the meeting is to be filmed by the Council.

By entering the meeting room you are consenting to being filmed. If you do not wish to have your image captured please let the Clerk know immediately.

#### **UNRESTRICTED ITEMS**

*(During these items the meeting is likely to be open to the public)*

- 1 Substitutes
- 2 Declarations of Interests by Members in items on the Agenda for this meeting.
- 3 Minutes - 10 October 2017 (Pages 5 - 6)
- 4 Motion to exclude the public

That under Section 100A of the Local Government Act 1972 the press and public be excluded from the meeting for the following business on the grounds that it

involves the likely disclosure of exempt information as defined in paragraphs 1 & 2 of part 1 of Schedule 12A of the Act.

**EXEMPT ITEMS**

*(During these items, the meeting is likely NOT to be open to the public)*

- 5 Proposed re-organisation of Democratic and Member Services and a proposal for the Service provided at the Information Point. (Pages 7 - 10)

John Lynch  
Head of Democratic Services  
03000 410466

**Tuesday, 7 November 2017**

## KENT COUNTY COUNCIL

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### SELECTION AND MEMBER SERVICES COMMITTEE

MINUTES of a meeting of the Selection and Member Services Committee held in the Council Chamber, Sessions House, County Hall, Maidstone on Tuesday, 10 October 2017.

PRESENT: Mrs A D Allen, MBE (Chairman), Mr G Cooke (Substitute for Mr B J Sweetland), Mr M C Dance, Mrs T Dean, MBE, Mr D Farrell, Mr E E C Hotson and Mrs P A V Stockell (Substitute for Mr P B Carter, CBE)

IN ATTENDANCE: Mr J Lynch (Head of Democratic Services), Mr P D Wickenden (Democratic Services Manager (Members)) and Mr A Tait (Democratic Services Officer)

### UNRESTRICTED ITEMS

**12. Minutes - 21 June 2017**  
(Item 3)

(1) The Committee noted that discussions on Member Support between the Cabinet Members for Corporate and Democratic Services and for Community and Regulatory Services on Member Support were ongoing (Minute 11).

(2) RESOLVED that the Minutes of the meeting held on 21 June 2017 are correctly recorded and that they be signed by the Chairman.

**13. Members' Allowances and Expenses 2016/17**  
(Item 4)

(1) The Committee asked that in future reports on this matter, the heading "Casual User Allowance" should be amended to "Personal Car Usage" and that the section on Members' use of taxis should contain an explanation that such usage was in conformity with the County Car Policy.

(2) RESOLVED that the report be noted and that the allowances and expenses for 2016/17 detailed in Appendix A of the report be published as required by the Local Authorities (Members' Allowances) (England) Regulations 2003.

**14. Digitalisation and the Elected Member**  
(Item 5)

(1) The Committee agreed that the Member Development Group would be invited to take the lead in establishing the cross party developmental/user group. Committee Members expressed the view that participation in this group should be

open but that the political groups should ensure that the overall number of Members was limited.

- (2) RESOLVED that the Member Development Group be invited to establish a cross party developmental/user group to make recommendations to the Cabinet Member for Corporate and Democratic Services on the digitalisation of services and operations to help Members discharge their role.

**15. Request by Page's Educational Trust for a KCC representative**  
*(Item 6)*

RESOLVED that Mr Ian Craig be nominated to serve as Kent County Council's representative on the Page's Educational Trust.

**16. Superannuation Fund Committee Voting Rights for Medway Council Co-optee**  
*(Item 7)*

RESOLVED that the Medway Council co-optee on the Superannuation Fund Committee be granted full voting rights.

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Agenda Item 5

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